

“KP” PROFESSIONAL SERVICES & GENERAL SUPPLIES (KPS)



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STUDENT REGISTRATION FORM-II (PSPTB)

SECTION A: PERSONAL PARTICULARS

1. Student's names as they appear in his/her academic certificates:

Name:
First Name *Second/Other Initials (if any)* *Surname*

2. Highest qualification held:.....
 (Enclose certified photocopy or relevant certificate etc.)

Date acquired:.....

Institute/College/Tuition Centre attended:.....

3. Date of Birth:(dd/mm/yr)

3. Valid contact address for posting student information:

Postal address:.....

Mobile No..... Email.....

Alternative Mobile No.....

4. Academic level to attended:.....

5. Intend to sit for examination to be held in (Month /Year).

6. Candidacy Registration Number (CR.No):..... (where applicable).

7. Select (Tick) subjects / Programs to be attended in the table below;

B1	Basic storekeeping	P1	Procurement Management	P15	International Logistic and Transport
B2	Basic Arithmetic	P2	Managerial Economics	P16	Entrepreneurship
B3	Principles of Book keeping	P3	Management principle & Practice	P17	Procurement and supply Audit
B4	Basic procurement	P4	Legal Aspects of Procurement		Book keeping II
B5	Entrepreneurship and commercial knowledge	P8	Business ethics and Corporate Governance	P20	Procurement and Supply Chain Risk Management
B6	Basic Communication skills	P6	Quantitative Methods	P19	Research Methodology and Consultancy
F1	Procurement Principles	P7	Freight Forwarding Management		Commercial arithmetic II
F2	Business communication Skills	P5	Warehouse Management		Store keeping II
F3	Basic Mathematics and statistics	P9	Marketing Management		English language II
F4	Information and communication Technology (ICT)	P10	Financial Management	P18	Strategic procurement and supply chain management
F5	Principles of stores house administration	P11	Production and Operations Management		Introduction to Computer
F6	Financial and cost accounting	P12	Inventory Management		Microsoft word
F7	Introduction to entrepreneurship	P13	Public Procurement Management		Microsoft Excel
F8	Principles of freight Forwarding	P14	Procurement Contracts Management		Microsoft Publisher
	Commerce I		Commercial arithmetic I		Microsoft Powerpoint
	Book keeping I		Store keeping I		Microsoft Acces
	English language I		Commerce II		Computer internet & E-mails

SECTION B: DECLARATION

I hereby declare that the particulars furnished above are true, complete, and correct to the best of my knowledge and belief.

.....
Signature

SECTION C: ADMINISTRATOR COMMENTS (For OFFICIAL USE ONLY)